



BOARD ELECTIONS

SLPPOA needs volunteer Board Members to keep the Association running, the water flowing, and roads open. Please consider offering your talents to manage the various SLPPOA activities.

Please review the duties and responsibilities of each Board Chair.

If you are willing to serve, please send a brief profile/statement of interest to secretary1@slppoa.org by August 1, 2024.

All profiles will be sent with the ballots to the membership in mid-August.

Nominations from the floor will be accepted at the Annual Meeting on September 14, 2024 at 2pm at the LCVFD Fire Station #2 in SLP.

Board Members

President

Scott DeWitt

Vice President/Firewise

Ann Cooke

Secretary

Donna Smith

Treasurer/Legal

Suzanne Star

Water

Tersa Hansen

Roads

Dave Stuedell

Angela Mielke

Architectural Control

Daniel Wirth

Long Range Planning

Tim Umscheid

Parks

Justin Owen

Contact the [Board](#)

There are eight Board positions open for the 2024-2025 SLPPOA Board term.

Board Member Basics

There are 9 members on the SLPPOA Board. Board member terms range from 1 to 3 years depending on the votes a candidate receives at the annual membership meeting election in September.

Board member chairs are assigned/voted on at the October Board meeting following the annual membership meeting.

Application

Members interested in applying for a Board position shall submit a profile (paragraph or two) that can include background qualifications, and their interest/experience to represent one of the Board chairs or how they feel they can best contribute to the community. The profiles will be distributed to the membership with the election ballot. *Request for a specific chair is not guaranteed.*

All candidates are requested to briefly introduce themselves at the annual membership meeting before the election.

Candidates that do not receive enough votes for a Board position can be considered for auxiliary positions or appointments to supporting Board committees. *There are no voting privileges for auxiliary or committee positions.*

Meetings

Board meetings are held the second Tuesday of the month at 6:30 pm at the LCVFD Fire Station #2 in SLP. The meetings normally run for 2 hours and Board members are expected to show up promptly, and be prepared to discuss the agenda items pertinent to their chair's responsibilities. Board members need to read and understand the governing documents and policies and respect the confidentiality of any private information discussed during a Board meeting.

Board members are expected to attend and help setup for the annual membership meeting the second Saturday of September, and any special meetings.

Time Commitment

Each Board position requires extra time to oversee and/or do work for that position. Board members should be prepared to expend at least 6-12 hours per month or whatever time necessary to oversee and/or perform the necessary work associated with their respective chair tasks.

Absenteeism

Consistent absenteeism can result in dismissal from the Board. Excused absences are expected on occasion and should be declared as soon as possible before a board meeting. If a member expects to be absent, the report for his chair should be emailed to the president if possible.

Communication

Board members need to promptly respond to requests for approval (normally done via email) within 24 hours. Resident requests to a specific chair also require a prompt response/action.

Overview of Board Chair Duties *(not an inclusive list)*

President - conduct meetings, create meeting agendas, first point of contact with members, represent the HOA in outside meetings or events, coordinate with vendors and the state law departments, sign contracts, setup annual meeting, oversee that other chairs are performing their tasks, set yearly board goals.

Vice President- act as a substitute for the president when unavailable, review and recommend yearly updates to insurance, management, and other policies, assist any chair when needed,

Secretary - take minutes, prepare newcomer packages, create newsletters, send out association correspondence (ballots), post electronic notices concerning member meetings and board meetings, keep an update list of the membership, oversee and publish nominations for annual meetings maintain the SLP electronic notification list. Oversee website and use the various communication channels to keep members informed.

Treasurer - review monthly accounting from management company, check the mailbox, forward invoices to management company, send water meter data spreadsheet to water chair, update property ownership, prepare annual budget, schedule audits and yearly reviews with accountant, setup new vendor documents, send out lien reminders and shut off notices, compile a list of no-eligible members for voting, maintain the SLP electronic notification list.

Water chair (maintenance)- oversee and manage the water operator duties, review meter readings, coordinate projects with the long-range planning chair and treasurer, respond to resident concerns, post emergency and alert notices affecting water supply.

Co-water chair (compliance)- oversee routine water sampling, submit testing results, well usage data, periodic (Extension of Time-Perfection) required reports to the state, ensure compliance with the OSE, send out leak notices.

Roads - plan road maintenance and snow plowing projects with contractors, review snow plowing and road grading contracts, sign once approved by the board, order road material, provide protection for cinders, respond to resident's road issues, get quotes for one-off

projects, post emergency and alert notices affecting roads, notify snow plower if plowing is needed, develop a list of contractors/vendors for future work.

Architectural - review and approve plans submitted for property improvements in accordance with the CCR's, communicate with violators, send out violation notices, respond to resident concerns, maintain a list of short-term rental properties within SLP and ensure compliance with the vacation rental policy, execute and maintain permits for vacation rentals.

Long-range planning - develop short/medium and long-range plans for the association projects in coordination with the water chair, roads chair, and the treasurer, communicate with engineers and other vendors on projects costs, develop a list of contractors for future work.

Capital Fundraising (NEW Proposed) - investigate and apply for funds available for water improvement projects, association equipment, and disaster relief funds from government, nongovernmental and local entities (FEMA, USDA, etc), write grant proposals.

Legal -coordinate between the Board and the association attorney on legal matters.

Parks- maintain the parks, ensure compliance with state safety violations on the equipment.

Firewise - provide information about thinning grants. *Possibly combined with Parks.*